



Position Description

Position Title	Speech Pathologist/Speech & Language Therapist (paediatric)
Employer	The Centre for Perinatal Health & Parenting
Agreed Terms, if Employee	Remuneration according to Health Professionals & Support Services Award - Health Professional Level 3, Paypoint according to experience & qualification
Hours of Work	8.50am – 5pm – part-time or full-time
Agreed Terms, if Contractor	Contractor - full use of Centre facilities; integral part of the CPH&P Team. Facility fee calculated according to sliding scale per number of days worked.
Reports directly to	Centre Director

Overview of The Centre for Perinatal Health & Parenting

This established initiative is a service to families to provide support during parenting from pregnancy through to secondary school years. At different times the service will offer a varied array of disciplines and services to families in the Western Region of Victoria, inclusive of, but not limited to, early parenting consultancy, clinical and registered psychology inclusive of assessments and diagnosis of childhood pervasive disorders, breastfeeding counselling, occupational therapy, art therapy, play therapy, equine therapy, child & adult counselling, massage and yoga.

These services are offered on a non-residential, non-crisis basis in a semi-rural environment conducive to wellness.

Probationary Period/ Development Review

A developmental review will be conducted by the Director at 3 months from commencement of this position.

Purpose of Position

As a member of the CPH&P Team the Speech Pathologist/Therapist (paed.) will participate in the delivery of SP services to families in the perinatal and early parenting period. This will include group work or individual sessions, at the Speech Therapist's discretion. Utilising approaches supported by evidence-based research will be necessary. These approaches may focus on, but are not limited to, physical/physiological oral assessment and treatment; infant/child feeding issues and family-centred interventions. The CPH&P Speech Pathologist will liaise with the clinical team and communicate with stakeholders, as necessary.

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The CPH&P Speech Pathologist/ Therapist (SP) will facilitate/co-facilitate parent and/or clinician group education using the Centre facilities. They will also be asked to contribute to the Centre Newsletter and participate in CPH&P marketing requirements, from time to time.

Family Focus

The CPH&P Speech Pathologist/Therapist ensures the needs of parents and children utilising the services of the Centre are of the highest priority and are addressed promptly. The objective is to exceed the client's expectations.

Duties and Responsibilities

The CPH&P Speech Pathologist/Therapist has the following duties and responsibilities:

- Provide sensitive and respectful contact with clients, welcoming families and other stakeholders who arrive at the service, ensuring their comfort at all times.
- Provide assessment, group work and/or individual therapies, as deemed appropriate by the speech therapist. A holistic approach is favoured.
- Provide office-based, phone, telehealth and offsite consultation in response to referrals to the CPH&P for group or individual work, at the speech therapist's discretion, in a timely manner.
- GP Chronic Disease Management Plans (CDMP) and National Disability Insurance Scheme (NDIS) funding will be utilised for client care and billing. Some group work may also be billed through Health Funds/NDIS.
- Provide expert knowledge, consultation and liaison with external professionals, including paediatricians, psychologists, general medical practitioners, disability services case managers, maternal and child health nurses, midwives, other speech therapists and other allied health service providers.
- Make community-based referral to other agencies, as deemed necessary.
- Plan and facilitate group therapy sessions.
- Maintain computerised database entry and notes. Use of your own laptop is expected.
- Assistance with correspondence, preparation of documents, educational materials, reports, data collection, research collaboration and funding submissions will be expected occasionally, per Director requirements.
- Participate in team development meetings and facilitate working relationships with colleagues and stakeholders.
- Participate in management of OH&S requirements of centre, with consultation from Director.
- Participate in the CPH&P quality assurance questionnaires, for periodic evaluation and improvements in service delivery.

Confidentiality



During the course of your employment you will come in contact with information which is both personal and private, and you are expected to treat all such information in a 'strictly confidential manner'.

All clinicians and staff will thoroughly read and sign the Centre for Perinatal Health & Parenting Deed of Confidentiality prior to commencement of service.

Professional Development

- Actively seeks opportunities for further professional development.
- Attends self-funded industry-appropriate conferences each year, to maintain currency of knowledge.
- Is eager to learn new skills from CPH&P colleagues and provides learning opportunities for others.
- Following 3 month competency review, attendance at further annual development reviews is expected.

Selection Criteria

- An ability to work within the family-centred care ethos of this highly anticipated centre for family wellbeing. A genuine ability to relate to children and families, with an understanding and respect for the complexity of parenting.
- Relevant Tertiary Qualification. ie. Bachelor of Health (Speech Pathology/ Therapy) or Masters of Speech Pathology/ Therapy.
- Current registration with the Australian Health Practitioner Regulation Agency (AHPRA), without demerit.
- Current registration with industry-appropriate professional body.
- Evidence of self-funded professional indemnity insurance.
- Recent experience in the clinical provision of a range of speech pathology/therapy services.
- An ability to prepare and facilitate group therapy sessions, with other health professionals.
- Highly developed communication and interpersonal skills, with the ability to treat both male and female parents and their families with sensitivity.
- A proven commitment to the delivery of evidence-based best practice models of service, with family as central focus.
- An ability to work effectively and efficiently alongside other members of the team.
- Highly developed computer skills.
- Excellent written communication and organisational skills.
- A commitment to ongoing professional development and the importance of quality paediatric occupational therapy research.
- Ability to work independently and take initiative when appropriate.
- Current Working with Children's Check (WWC) and Police Check.
- Current Victorian Driver's License.



Name of Speech Pathologist/ Therapist_____

As occupant of this position I have noted the statement of duties, responsibilities and other requirements as detailed in this document.

Speech Pathologist/Therapist's signature

Date

CERTIFICATION

The details contained in this document are an accurate statement of the duties, responsibilities and other requirements of the position.

Director's signature

Date